EHE Faculty Profile Template

Use this template to indicate updates to or create a new faculty profile on the EHE website (ehe.osu.edu). As you complete this document, keep these things in mind:

* The online directory system pulls your title, affiliation (e.g., “Department of Human Studies”), contact information, and email address from human resources data. If you need to make changes to any of that information, contact your human resources representative. **EHE** **OIT cannot change human resources data for you**.
* **Please do not add sections to this form!** The system can only display information in the sections that follow. You may suggest subheadings (e.g., “Books” and “Edited Books” in the Publications section) but EHE OIT cannot guarantee all subheadings will work.
* Sections you leave blank will not appear on your profile.
* Use formatting but keep it simple.
* Visit <http://ehe.osu.edu/directory/> and browse a few profiles before you start. Doing so will help you get a feel for how things work and look online.
* If you have questions, contact the EHE OIT Service Desk at 614.247.8324 or servicedesk@ehe.osu.edu.

# Your Ohio State Internet Username:

What is your lastname.#?:

# Section 1: Biography

Add a short biography statement – approximately 200 words – here.

# Section 2: Education

Add information about your education here.

* Format should be: degree earned, area of study, university attended, year degree was earned.

# Section 3: Research InterestsPlease contact Kim Lightle in the EHE Office of Research to fill out the [Research Interests](http://ehe.osu.edu/directory/research-interests) survey that populates this section.

# Section 4: Research Summary

Add a summary of your research and current projects here.

# Section 5: Grants

Add information about noteworthy grants here.

# Section 6: Presentations

Add information about presentations here. Please limit this to the last five years or a maximum of 20. We can add your curriculum vitae to the profile if you desire.

# Section 7: Publications

Add any information about publications here. Please limit this to the last five years or a maximum of 20. We can add your curriculum vitae to the profile if you desire.